

SECOND UNITED METHODIST CHURCH

STATEMENT OF POLICY FOR USE OF GYM AND GYM EQUIPMENT

SECOND UNITED METHODIST CHURCH makes its gym and gym equipment available to members, guests and the community to participate in spiritual growth or leisure activities. The gym is considered an asset to carry on the mission of the church to the membership and the community. Our Christian mission requires that we nurture ourselves and enable or facilitate the Christian nurture of others.

The purposes of all individuals and groups using the gym and gym equipment of our church must be consistent with the philosophy and goals of The United Methodist Church and this church.

For the purposes of implementation of this policy, Affiliate and Associate members (as defined in the 1996 Book of Discipline, Par. 228) are regarded as full members. Second United Methodist Church reserves the right to amend this policy as needed in the future.

WHO MAY USE THE CHURCH GYM:

1. Second UMC groups using the gym and gym equipment as part of the ministry of the church through activities approved by the Trustee Committee. If there are questions about the use, the Trustee Committee will make the final decision about priority of various activities, programs, ministries.
2. Groups sponsored by an organized group within Second UMC, with the approval of the Trustee Committee. New programs must be approved by the Trustee Committee.
3. For non-church individuals or groups, **there will be a non-refundable fee of \$200.00 payable when using the gym and gym equipment for the first time.** Non-church related individuals or groups are charged a fee of \$20.00 per hour for the use of the gym. In addition, established custodial fees may be required for time worked beyond regular working hours.
4. Church members, who are active members and attend regularly, who wish to have an outside group with which they are affiliated use the gym and gym equipment may do so at no charge, but such use must be scheduled through the church office personnel. The church member must be present at all times during the use of the gym.

FEE SCHEDULE FOR USE OF GYM AND GYM EQUIPMENT

NON-MEMBERS

Non-Refundable Fee: \$200.00
Gym \$20.00 per hour

*Members of those groups with an immediate family relationship to Second UMC do not pay gym fees.

Call the church office @ 864-524-1689 to schedule the use of the gym.

Royal Harris, Trustees Chairman

Date

WHO MAY NOT USE THE CHURCH:

1. No fraternity or sorority initiations or activities are permitted.
2. No partisan political groups are permitted (except for church-sponsored forums).
3. No outside groups or individuals operating for profit activities.
4. The church reserves the right to determine if the activities of any group or individual (whether social, civic, service, or educational, or charitable) are consistent with the purposes of the United Methodist Church and this church.

HOW TO SCHEDULE USE OF THE CHURCH:

1. All scheduling is done with the church office personnel.
2. Outside groups or individuals must complete a "Contract for Use of Facilities and Building" which is available in the church office. This must be completed and returned to the office along with full payment for use of the facility, at least one week in advance of the scheduled use. Refunds will be made if cancellation is 24 hours in advance.
3. Facilities may not be reserved by non-church related groups or individuals more than 45 days in advance, except for weddings where advance scheduling is allowed.
4. Church members should never assume you may use a room or facility. Other groups may already be scheduled. Also, you may find the building locked if your event is not scheduled through the church office personnel.
5. Keys for church doors will only be distributed to church staff and active attending members who regularly use the facilities (i.e. Fish Ministry, UMW, UMM, etc.) Key holders must be present **at all times** when the facilities are being used.

GENERAL RULES TO BE OBSERVED WHEN CHURCH FACILITIES ARE IN USE:

1. Smoking or use of any tobacco products is prohibited in the building and discouraged on church grounds.
2. No alcoholic beverages will be permitted on the grounds or inside the buildings. Any group meeting in the name of the church at any location shall not serve or consume alcoholic beverages or use illegal drugs in any form.
3. Use of illegal drugs is prohibited.

4. No pets are allowed on the grounds or inside the building.
5. Signs, decorations or other materials used by groups must be removed immediately following scheduled use.
6. Groups meeting on Saturdays in the church building must restore the rooms used to the condition appropriate for Sunday School and worship. The church custodian is available for a fee for this purpose and is required following a wedding.

NON-MEMBERS

Sanctuary	\$75.00 per session	(see Wedding Policy for charges specific to weddings)
Chapel	\$50.00 per session	(see Wedding Policy for charges specific to weddings)
Family Life Center	\$75.00 per session	(see Wedding Policy for charges specific to wedding receptions)
Fellowship Hall	\$50.00 per session \$75.00 per session	without use of kitchen w/ use of kitchen

(see Wedding Policy for charges specific to wedding receptions)

Classroom/s	\$50.00 per session	without use of kitchen
Gym	\$20.00 per hour	
Custodial clean-up	\$50.00	
**Security Fee	\$20.00 per hour	

****REQUIRED** when any church door will be left unlocked during a function

* Members of those groups with an immediate family relationship to Second UMC do not pay room fees.

***** If a member is not present when an organization is using the church facilities, then the organization will be charged the use of facility fee.**